

SIES GRADUATE SCHOOL OF TECHNOLOGY(AUTONOMOUS)
ADMINISTRATION/COMMITTEES

Committee Number	Name of the committee	Conveners/Chair-person	Members	Responsibilities
1.	College Development committee	President Nominee, Member, Managing Council, SIES Shri. N. S. Sunderrajan	<ol style="list-style-type: none"> 1. Prof.K.Venkataramani- Hon.Secretary, SIES 2. Shri.J.Santhanam Member, Managing Council 3. Dr. S. V. Viswanathan, Member, Managing Council 4. Dr.P.V.Parameswaran, Advisor-SIESGST 5. Dr. K.Lakshmi Sudha Principal, SIESGST 6. Dr. Aparna Bannore HOD, Computer Engg. Department – Teaching staff representative 7. Dr. Preeti Hemnani- HoD/EXTC 8. Dr. Seema Redekar-I/c HoD-IT 9. Mr. Sunilkumar Punjabi Faculty, Computer Engg. Department - Teaching staff representative 10. Ms. Shyamala Mathi Faculty, EXTC department, Teaching staff representative 11. Ms.Vijayalakshmi V Registrar, Non-Teaching staff representative 12. Ms.Aditi Singh Final year student, President, Student Council 13. Mr.Ayush Dumbre Third Year Student, Secretary, Student Representative 14. Ms.Pooja Iyer Alumni Representative 	<ul style="list-style-type: none"> ➤ Prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, and enable college to foster excellence in curricular, co-curricular and extra-curricular activities; ➤ Decide about the overall teaching programmes or annual calendar of the college; ➤ Recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts; ➤ Take review of the self-financing courses in the college, if any, and make recommendations for their improvement; ➤ Make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the college; ➤ Make specific recommendations to management to foster academic collaborations to strengthen teaching and research. ➤ Make specific recommendations to the management to encourage the use of information and communication technology in teaching and learning process ; ➤ Make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college ; ➤ Prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval etc.

2.	Governing Body	<p>Chairperson of the Governing body : Dr.V.Shankar</p> <p>Vice-President, SIES, Member of the GB-Chairman Nominee: Shri.M.V.Ramnarayan</p>	<ol style="list-style-type: none"> 1 Shri.N.S.Sunderrajan -Member, SIES, Member of the GB- 2 Shri.S.V.Viswanathan- Member, MC, SIES, Member of the GB 3 Shri.Pramod Naik - State Government Nominee 4 Ms.Veena Iyer Director-HR, SIES, Member 5 Dr.P.V.Parameswaran Advisor-SIESGST, Member of the Educationist 6 Dr.Bhavesh Patel Principal, Shah & Anchor CoE, Mumbai & University of Mumbai Nominee 7 Dr.K.Lakshmi Sudha, Principal, SIESGST, Member Secretary 8 Dr.Aparna M Bannore Vice-Principal, HOD-Computer Engg. Department, Member of the GB 9 Dr. Preeti Hemnani, HOD-Electronics &Telecommunication Engg. Dept., Member 10 Ms.Vijayalakshmi V Registrar, SIESGST, Member 	<ul style="list-style-type: none"> ➤ Guide the Autonomous College while fulfilling the objectives for which the College has been granted autonomous status ➤ Institute scholarships, fellowships, studentships, medals, prizes, and certificates on the recommendations of the Academic Council ➤ Approve new programs of study leading to degrees and/or diplomas. ➤ All recruitments of Teaching Faculty/Principal shall be made by the Governing Body/state government as applicable in accordance with the policies laid down by the UGC and State Government from time to time. ➤ To approve the annual budget of the Autonomous College. ➤ Perform such other functions and institute committees as may be necessary and deemed fit for the proper development of the Autonomous College.
3	Academic Council	<p>Chairperson of the Council :Dr.K.Lakshmi Sudha</p>	<ol style="list-style-type: none"> 1 Dr.Aparna Bannore, Vice Principal, HoD/CE 2 Dr.Preeti Hemnani , HOD- EXTC 3 Dr. Seema Redekar I/c HoD-IT. 4 Dr.Shubhangi Kharche I/c.HOD- ECS 5 Dr.Rizwana Siddiqui I/c.HOD- AIDS 6 Dr.Varsha Patil I/c.HOD, AIML 7 Dr.Sulochana Madachane I/c.HOD- CSE-IOT 8 Ms.Leena Ladge, IQAC Coordinator 9 Ms.Suvarna Chaure Senior Faculty, Member 10 Mr.Biju B Senior Faculty, Member 11 Dr.Kalyani P Senior Faculty, Member 12 Dr.Y.S.Rao Vice-Principal, SPIT, 	<ul style="list-style-type: none"> ➤ To scrutinize and approve the proposals with or without modification of the Board of Studies regarding courses of study, academic regulations, curricula, syllabi and modifications thereof, instructional and evaluation arrangements, methods, procedures relevant thereto, etc. ➤ To make regulations regarding the admission of students to different programs of study in the Autonomous College, keeping in view the policy of the Government. ➤ To make regulations for sports, extra-curricular activities, and proper maintenance and functioning of the playgrounds and hostels.

			<div>Member</div> <div>13 Dr.Narendra Shekokar Vice-Principal, DJ Sanghvi COE , Member</div> <div>14 Dr.Subhash Shinde Principal, LTCOE, Member</div> <div>15 Dr.P.V.Parameswaran Advisor-SIESGST</div> <div>16 Dr.S.N.Khot Principal, FRCRIT, University Nominee</div> <div>17 Dr.R.N.Awale Professor, VJTI, University Nominee</div> <div>18 Ms.Shubhangi Kadu Faculty & Exam cell I/c.</div> <div>19 Dr.Aarthi B Faculty & Member Secretary of the Council</div> <div>20 Prof.Prathibha Sharma HoD-First Year Engg. & Invited Member</div>	<div>➤ To recommend to the Governing Body proposals for the institution of new programmes of study.</div> <div>➤ To recommend to the Governing Body institution of scholarships, studentships, fellowships, prizes, medals, and frame regulations for the award of the same.</div> <div>➤ To advise the Governing Body on suggestions(s) pertaining to academic affairs.</div> <div>➤ To perform such other functions assigned by the Governing Body.</div>
4.	Finance Committee	Chairperson of the committee: Dr.K.Lakshmi Sudha	<div>1 Shri.L.Krishnan Member, nominated by the Governing body</div> <div>2 Dr.Preeti Hemnani ,HoD-EXTC</div> <div>3 Ms.Sushmita Sahu Member secretary, Accounts Manager</div> <div>4 Ms.V.Vijayalakshmi Invited Member, Registrar</div>	<div>➤ Act as an advisory body to the Governing Body for consideration.</div> <div>➤ Budget estimates relating to the grant received/receivable from funding agencies, income from fees, etc.</div> <div>➤ Audited accounts for the above to be maintained.</div>
5.	Board of Studies: Department of Electronics & Telecommunication Engineering	Name of member	Designation	Role in Board of Studies
		Dr. Preeti Hemnani	Professor, HoD	Chairperson
		All the faculty members of the Department		
		Dr. Shikha Nema	Professor, UMIT SNDT Womens University, Mumbai	Subject Expert 1: Outside parent university
		Dr. Maruti Zalte	Associate Professor, K J Somaiya University, Vidyavihar	Subject Expert 2 : Outside parent university

		Dr. Megha Kolhekar	Professor and HoD EXTC,FRCRIT,Vashi	Vice Chancellor Nominee
		Mr. Aiyappan Pillai	Founder, Congruent Services	Industry Expert
		Ms. Prachi Jain	Digital Specialist, -Data and AI , Microsoft	College Alumni Nominated by Principal
		Dr. Sangita Chaudhari	Professor, CE Dept, RAIT	Expert from outside Autonomous college for special courses of studies
		Dr. Rajesh Bansode	Professor and HoD IT, Thakur CET, Mumbai	Expert from outside Autonomous college for special courses of studies
	Board of Studies - Department of Computer Engineering	Dr. Aparna Bannore	Professor & HoD	Chairperson
		All the faculty members of the Department		
		Dr. M. Lakshmi	Professor & Head Department of Data Science and Business System, Faculty of Engineering & Technology, Kattankulathur-Chennai	Subject Expert 1: Outside parent university
		Dr. A. Shanthini	Associate Professor Department of Data Science and Business System, Faculty of Engineering & Technology, Kattankulathur -Chennai	Subject Expert 2 : Outside parent university
		Dr. Manoj Deshpande,	Professor and Head Computer Engineering, A. C. Patil College of Engineering, Navi Mumbai	Vice Chancellor Nominee
		Mr. Jayant Dani	Sr. Manager Chief Architect- CCIL, Tata Consultancy Services Ltd.	Industry Expert

		Ms. Dhanashri Joshi	Software Developer Product Owner, Nvent Thermal Management Mumbai	College Alumni Nominated by Principal
		Dr. Prashant Dhotre	Professor & Head (CSE) Department of Computer Science and Engineering , MIT School of Computing, MIT Art, Design & Technology(MIT ADT) University, Pune	Expert from outside Autonomous college for special courses of studies
		Dr.Hari Ram Chavan	Professor (Information Technology) K J Somaiya Institute of Technology	Expert from outside Autonomous college for special courses of studies
	Board of Studies - Department of Information Technology	Dr. Seema Redekar	Assistant Professor & I/c.HoD	Chairperson
		All the faculty members of the Department		
		Dr. Dhananjay M. Dakhane	Professor RAIT, D.Y.Patil Deemed University, Nerul, Navi Mumbai	Subject Expert 1: Outside parent university
		Dr.Vijay Katkar,	Professor, School of Engineering and Technology, Pimpri Chinchwad University, Pune	Subject Expert 2 : Outside parent university
		Dr. Yogesh Jadhav	Associate Professor, uGDX school of technology, Atlas skilltech University, Mumbai, India	Vice Chancellor Nominee
		Mr. Sayed Aamer Hashmi	Data Scientist Findability Sciences	Industry Expert
		Dr.Deepesh Divakaran	Founder and CEO Four32 Research Labs, CareerNest	College Alumni Nominated by Principal
		Dr. Rachana Yogesh Patil	Associate Professor, Head (Computer Engineering-Regional Language) Pimpri Chinchwad College of Engineering, Pune	Expert from outside Autonomous college for special courses of studies

	Board of Studies – Department of Electronics & Computer science	Dr. Shubhangi Kharche	Associate Professor & I/c. HoD	Chairperson
		All the faculty members of the Department		
		Dr. Gajanan Birajdar	Professor, D Y Patil Deemed to be University, Navi Mumbai.	Subject Expert 1: Outside parent university
		Dr. Sudha Gupta	Professor& Dean, Student Affairs, K J Somaiya University, Vidyavihar	Subject Expert 2 : Outside parent university
		Dr. Deepak Bhoir	Professor & Dean, Student Affairs, Father Conceicao Rodrigues College, Bandra	Vice Chancellor Nominee
		Mr. Aadityanand Pandey	Team lead, Angular Developer, Snap Work Technologies	Industry Expert
		Mr. Dheeraj Dayakaran	Software Engineer, Archer IRM	College Alumni Nominated by Principal
		Dr. Subha Subramaniam	Associate Professor & Head, Department Electronics & Computer Science, SAKEC, Mumbai	Expert from outside Autonomous college for special courses of studies
	Board of Studies - Department of Artificial Intelligence and Machine Learning	Dr. Varsha Patil	Associate Professor & I/c.HoD	Chairperson
		All the faculty members of the Department		
		Dr. Gargi Phadke	Professor, AIDS, Dr. D.Y. Patil University	Subject Expert 1: Outside parent university
		Dr. Deepa Parasar	Professor, CE Department, Amity University	Subject Expert 2: Outside parent university
		Dr. Amiya Kumar Tripathy	Professor, CE Dept, Don Bosco Institute of Technology	Vice Chancellor Nominee
		Mr. Kaustubh Joshi	Principal Consultant (ERP), Birlasoft Limited	Industry Expert

		Mr. Ajitem Joshi	Optum, Hospitals and Health Care, Senior Software Engineer	College Alumni Nominated by Principal
		Dr. Sharmila Sengupta	Associate Professor	Expert from outside Autonomous college for special courses of studies
		Ms.Tejaswee Anand	Data Scientist, Mercedes-Benz R & D India	Expert from outside Autonomous college for special courses of studies
	Board of Studies - Department of Artificial Intelligence and Data Science	Dr. Rizwana Siddiqui	Associate Professor & I/c.HoD	Chairperson
		All the faculty members of the Department		
		Dr. M.M.Gore Professor	Department of Computer Science & Engineering, MNNIT, Allahabad, Prayagraj, India	Subject Expert 1: Outside parent university
		Dr.Uma Gurav	Associate professor, Head CSE (AIML and DS), K.I.T's college of engineering. Kolhapur	Subject Expert 2: Outside parent university
		Dr. Nupur Giri	Professor and Head, Computer Engineering Department, Vivekanand Education Society's Institute of Technology, Mumbai	Vice Chancellor Nominee
		Vani Venkat Iyer	IBM, Tech and Communications Professional	Industry Expert
		Mr. Anmol Hamilpurkar	Power Platform Consultant at IBM	College Alumni Nominated by Principal
		Dr. KavitaSonawne	Head and Professor, Computer Engineering Department, SFIT, Mumbai.	Expert from outside Autonomous college for special courses of studies
		Dr. Manish Potey	Professor, K J Somaiya College of Engineering Vidyanager Campus Vidyavihar, Mumbai	Expert from outside Autonomous college for special courses of studies
	Board of Studies - Department of Computer Science and Engineering	Dr. Sulochana Sagar Madachane	Assistant Professor & I/c.HoD	Chairperson
		Dr. Pankaj Ramchandra Chandre	Associate Professor, Department of Computer Science and Engineering, MIT	Subject Expert 1: Outside parent university

	(IoT&CSIBCT)		School of Computing, MIT Art Design and Technology University, Pune	
		Mr. Zaheed Shaikh	Assistant Professor, K J Somaiya College of Engineering, Somaiya Vidyavihar University. Mumbai	Subject Expert 2: Outside parent university
		Dr. Sunil Wankhede	Professor, Rajiv Gandhi Institute of Technology, Andheri(w), Mumbai.	Vice Chancellor Nominee
		Mr. Vinay Viswanath	Associate Vice President, Lab Systems India Pvt Ltd, Mumbai	Industry Expert
		Mr. Chirag Shetty	Data Engineer, Boston, Massachusetts, United States	College Alumni Nominated by Principal
		Mr. Pranjall Kumar	Research Engineer, Siemens- Bengaluru	College Alumni Nominated by Principal
		Dr. Rajiv Iyer	Associate Professor, Department of Computer Science and Engineering, Amity University Mumbai	Expert from outside Autonomous college for special courses of studies
		Dr. Jitendra Saturwar	Professor, Universal College of Engineering, Mumbai	Expert from outside Autonomous college for special courses of studies
6.	IQAC	Prof. Leena Ladge - IQAC Coordinator.	1. Dr. K Lakshmi Sudha - IQAC Chairperson, Principal 2. All HoDs 3. Prof. K Venkatramani- Management Representative 4. Dr. P. V Parameswaran- Hon. Advisor, SIESGST 5. Mr.Devesh Rajaadhyaksh- Industry Representative ,Cerelab 6. Mr. Gaurav Ghelani – Regional Head, Talent Aqisition & Academic alliances TCS 7. Dr. Manivannan - Parent Representative,,Senior Manager, Reliance Industries. 8. Mr. Prashanth – Alumni Representative 9. Prof. Seema Khan- Training & Placement In charge	<ul style="list-style-type: none"> ➤ Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution. ➤ Dissemination of information on various quality parameters of higher education. ➤ Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles. ➤ Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices. ➤ Coodination of Academic audits and MRM meetings. ➤ Coordination of Stock verification Audit. ➤ Maintainance of MoM of all the committees and submit the file to NAAC and NBA team whenever it is required

			10. Prof. Shubhangi Kadu -Exam Cell In charge 11. Dr. Rizwana– III Coordinator 12. Dr. Smita S Kumar – I/C Students’ Council 13. Ms. V. Vijayalakshmi- Registrar 14. Mr. Nadar Krishnamoorthy- Network Administrator 15. Ms. Aditi Singh- President, Student Council	
7.	ICC-Internal complaint committee	Women employed at senior level: Dr. Preeti Hemnani-HOD-EXTC	1. Dr. Varsha Patil, Associate Prof, CE dept.-faculty member 2. Ms. Hema Gavali, Asst Prof. ECS- faculty member 3. Mr. Biju Balkrishnan, Asst Prof. EXTC- faculty member 4. Ms. Vijaya Lakshmi, Registrar, Non Teaching staff member 5. Ms. Jayanthi V, Sr. Clerk, Non Teaching staff member 6. Dr. Sharmila Mohapatra, Certified POSH Act Expert 7. Ms. Nidhi Kavi- BE AIDS 8. Mr. Sonu Singh- BE MECH 9. Mr. Ayush Dumbre- TE AIDS 10. Ms. Janaki Krishnamurthy-TE IoT	➤ Holistic empowerment of the women by conduction of awareness workshops, seminars covering self-defense and women's rights. ➤ Redressal of Grievances related to sexual harassment and other gender related issues.
8.	Anti Ragging Committee, Anti Ragging Squad	Head of Institution: Dr. K Lakshmi Sudha –Principal, Coordinator:Dr. Vimala Elango- H&AS	Members: 1. Civil/Police administration: Mr. Bhahmenand Naikawadi Local media: 2. Mr. Manoj Jalnawala, Senior reporter, Maharastra Times, Navi Mumbai. 3. NGO: Ms. Anjali Bhalerao 4. All the HoDs 5. Dr. Smita K-Student council Incharge- H&AS 6. Ms. Aditi Singh- BE ECS 7. Mr. Aayush Dumbre-TE AIDS	➤ Conducting Anti-ragging Workshops; Updating all websites with complete details, alarm bells etc.; ➤ Regular interaction and counseling with the students Identification of trouble-triggers; ➤ Mention of anti-ragging warning in the Institution’s prospectus and information booklets/ brochures shall be ensured. ➤ Anti-Ragging Squad :Surprise inspection of canteens, rest cum recreational rooms, toilets, corridors, bus-stands and any other measures which would augur well in preventing/ quelling

		Anti Ragging Squad: Coordinator: Dr. K Lakshmi Sudha Principal	8. Mr. Aditya Rangari-Parent Representative 9. Mr. Rajkishor Singh-Parent Representative 10. Mr. Vinod Rangari- Parent Representative 11. Mr. Mahadev Raja Dumbre-Parent Representative 12. Ms. Vijaya Lakshmi- Non-teaching staff Representative Anti Ragging Squad: Members: 1. Prof. Atang Joshi- FE 2. Prof. Sunil Kumar - CE 3. Mr. Anathakumar- Non teaching H& AS 4. Prof. Lakshmi Pavani-H& AS 5. Prof. Sonal Hutke	ragging and any uncalled for behavior/ incident shall be undertaken.
9.	Grievance Redressal(faculty/staff)	Chairperson: Dr. K Lakshmi Sudha –Principal	Members: 1. Dr. Vasanthi Kathiravan Member Professor & Head, Dept. of phy Education, UOM. 2. DTE/UOM official Submitted letter to DTE/UOM 3. Dr. Varsha Patil Member Associate Professor. Invited member: Prof. Pratibha Joshi	➤ Redressal of Internal Grievances related to facilities and any other problem. ➤ Preventing unfair practices and providing a mechanism to students for redressal of their grievances.
10.	Grievance Redressal (Students)	Convener-Dr. Aparna Bannore-Vice Principal.	Members: 1. Dr. Kalyani Pampattiwar-IT 2. Dr. Smita Kumar-H&AS 3. Dr. Subhangi Kharche-ECS 4. Prof. Pratibha Sharma-H&AS 5. Mr. Ayush Dhumbre-TE AIDS	➤ Redressal of Internal Grievances related to students and any other problem.. ➤ Preventing unfair practices and providing a mechanism to students for redressal of their grievances.

11.	NAAC/ NBA/ Audit Committee	Dr. Aparna Bannore- NAAC- HOD/CE Dr. Preeti Hemnani- NBA- HOD/EXTC Dr. Shubhangi K-NIRF-HoD/ ECS Prof. Leena Ladage- IQAC-IT	1. Prof. Biju -EXTC 2. Prof. Mrinal-ECS 3. Prof. Pragati-AIDS 4. Prof. Prachi-IOT Stock Verification In charge: 1. Prof. Priyanka Kadam- EXTC	<ul style="list-style-type: none"> ➤ Coordinate with IQAC to conduct at least one internal Audit per semester. ➤ Each Criteria Coordinator has to coordinate with the department coordinators to update the data in the files. ➤ Coordinate with IQAC to maintain the formats as per NAAC/NBA requirement.
12.	Standing Committee for SC/ST	Chairman: Dr. K Lakshmi Sudha –Principal	Members: 1. Prof. Suvarna Chaure - CE 2. Ms. Vijayalakshmi- Registrar 3. Dr. Kaustub chavan- Mech 4. Dr Lokpriya G-Mech 5. Prof. Manosha S-CSEIOT	<ul style="list-style-type: none"> ➤ Effective implementation of the policies and programs of the Government of India, UGC and State Governments with regard to backward castes, classes and physically challenged. ➤ Suggest measures for achieving the objectives laid down by the various government agencies.
13.	College Women Development Cell (CWDC)	President: Dr. K Lakshmi Sudha –Principal Prof.Sonal (Convenor)	1. Ms. Vijaya Lakshmi-Registrar 2. Prof.Prajakta Kane-ME- Member 3. Ms.Jayanthi.V.- Non-academic staff/Exam Cell 4. Dr.Medha Dixit -NGO 5. Ms.Janaki Krishna Murty G- Student women representative	<ul style="list-style-type: none"> ➤ Holistic empowerment of the women by conduction of awareness workshops, seminars covering self-defense and women's rights. ➤ Redressal of Grievances related to sexual harassment and other gender related issues.
14.	Student Affairs and Welfare committee	Dr. Smita Kumar – Student Council I/C Prof.Sujit patil–FE Sports Coordinator Prof. Swapnil wani-FE Sports Co-Coordinator Scholarships and Awareness: Prof. Ujwala –FE-Coordinator Mentor- Mentee and Counseling: Prof. Shyamala - Extc Student Coordinator: Ms.Aditi Singh- BE ECS Canteen: Prof. Hema-ECS	1. Dr. Pradip Patil – Mech 2. Prof. Sakib-Mech 3. Prof. Pallavi Mahadik-FE 4. Mr. Prashant Pawar – Lab Attendant / EXTC 5. Mr. Amol-AIDS 6. Mr. Tejas-IT 7. Canteen Co Coordinator: 8. Registrar: Ms..Vijaya lakshmi M 9. Student Coordinator: Ms.Aditi Singh- BE ECS 10. Mr. Ayush Dumbre -AIDS	<ul style="list-style-type: none"> ➤ Conducting Technical, Sports and cultural events in the college. ➤ Addressing students' needs. ➤ Auditing should be done every year and send the annual audit report to the Principal. ➤ Mentor- mentee records to be maintained. ➤ The canteen committee is responsible to get the feedback and maintain the records.

15.	Placement & Higher studies Cell	Coordinator: Principal: Dr. K Lakshmi Sudha Prof. Seema Khan- H & AS Dr. R. Nehete – HOD/MECH Dr. Pradip Patil-Associate. Prof/MECH	1. Prof. Kranti Bade- CE 2. Prof Samundiswary S.- IT 3. Prof. Pranavi Nikam- EXTC 4. Prof. Ajay H- MECH 5. Prof. Hema R-ECS 6. Prof .Kajal—AIDS 7. Prof. Monali-AIML 8. Prof. Manosha-IOT	<ul style="list-style-type: none"> ➤ Preparation of Placement Brochure for final placement. ➤ Pre-placement visits (PPV) to the companies. Communication, networking and relationship building with the potential recruiters, Invitation to potential recruiters to visit the Institute. ➤ Continuation of placement activities after the stipulated period, till all the students are placed, Grooming and training of the candidates for the placements so that their chances of selection increase. ➤ General follow-up, joining formalities and other administrative activities. ➤ Maintain the Higher studies data base of the each department as per the NAAC and NBA requirement. ➤ Undertake various academic and non-academic initiatives for the students to be equipped to meet varied industry requirements. ➤ Implement and promote Chief Minister/Prime minister kaushal vikas yojana type of events. Take care of the necessary documentation for the same. ➤ Conduction of college level certification, add on courses , Value added courses and Bridge courses and maintain the file for the same. ➤ IPR, personality development, Basics of accounting, Technical writing, sales and marketing etc.Foreign languages, Universal human values or Technical certification like CAD design, Micro soft etc ➤ Conduct Seminars / workshops for placements and Higher studies.
-----	---------------------------------	---	--	---

16.	Entrepreneurship Development Cell and incubation	<p>Convenor: Dr. K Lakshmi Sudha, Principal, SIESGST.</p> <p>Coordinator: Pre- Incubation Cell Dr. Kalyani P-CE</p>	<ol style="list-style-type: none"> 1. Ms. V. Vijayalakshmi – Registrar, SIESGST 2. Mr. Vinay Vishwanath, Karpuragaurai Technologies Pvt. Ltd - Industry Expert 3. Mr. Ajay Kumar Sahu, Greenox E-library Pvt. Ltd - Industry Expert 4. Mr. Daryl Shelven Thomas, Greenox E-library Pvt. Ltd - Industry Expert 5. Mr. Ved Gawade, E-Cell, Student Representative 	<ul style="list-style-type: none"> ➤ To provide a platform for interaction with entrepreneurs. ➤ Impart entrepreneurial education/skills amongst students through various trainings and exercise. Motivate students to develop their own startups. Develop business incubators. ➤ Create corpus fund to seed ventures. ➤ Coordination of all MHRD, Webinars and Start up related seminars and maintain the documents for the same.
17.	Alumni Committee	<p>Convenor: Dr. K Lakshmi Sudha –Principal</p> <p>Cocordinator: Dr. Varsha Patil</p>	<p>Members:</p> <ol style="list-style-type: none"> 1. Prof. Pranavi N- EXTC 2. Prof. Ujwala- CE 3. Prof. Savita L- IT 4. Prof. Subhangi Kadu -PPT 5. Dr.Prashant Ambadekar -MECH 6. Mr. Prashanth- Alumni 	<ul style="list-style-type: none"> ➤ To provide a platform for meeting and exchange of ideas among the alumni, present student, faculty members and other members of the Association. ➤ To perform any other constructive activities leading towards the enhancement of skill and knowledge of all the members of the Association. ➤ Maintain continuous communication with alumni. ➤ To collect the data of the alumni by coordinating with placement committee and other faculty in the department. ➤ To maintain the data base of the Alumni. ➤ To maintain and update the current status of the alumni. ➤ To collect the achievements of the alumni. ➤ To collect the mentee record of each student and maintain the same batch wise. ➤ All the FE coordinators have to assist the each department faculty to create the file. ➤ Maintain the database of Alumni.

18.	Timetable Committee	Coordinator: (from HOD) Prof Vandana Khot- EXTC	<ol style="list-style-type: none"> 1. Prof. Aparna G/ Prof. Atang Joshi- H&AS 2. Prof. Shyamala Mathi-EXTC 3. Prof. Nita Patil - AIML 4. Prof. Urvashi P/Dr. Kalyani P.- CE 5. Prof. Mrinal Khadse- ECS 6. Prof. Prajakta Kane- MECH 7. Prof. Megha Jain- AIDS 8. Prof. Sampada-IT 9. Prof. Pranita P-IOT 	<ul style="list-style-type: none"> ➤ All the timetables (related to lectures/practicals) have to be prepared.
19.	R & D	Coordinator:Dr. Pooja Singh - H&AS	<p>External Committee:</p> <ol style="list-style-type: none"> 1. Dr.Shubhangi Kharche HOD-ECS 2. Dr. Amiya Kumar Tripathy, Professor & Dean CSE, Don Bosco Institute of technology. 3.Dr. Sudha Gupta–Professor & Dean, Student Affairs, K J Somaiya University, Vidyavihar, Mumbai, Outside parent university. <p>Internal Committee:</p> <ol style="list-style-type: none"> 1. Prof. Aparna B- CE 2. Dr. Poornima S - IT 3. Dr. Rupendra Nehete – MECH 4. Prof Rohini Gaikwad –AIDS 5. Prof Swapnil Wani – IOT 6. Prof. Monali Deshmukh -AIML 7. Prof. Vaishali M –EXTC 8. Prof. Madhuri-ECS 	<ul style="list-style-type: none"> ➤ To promote research and research Projects. ➤ Encourage students to publish papers in Journal/ conferences. ➤ Coordinate with technical committee and conference committee. ➤ To encourage and submit the maximum proposals from each department. ➤ Conducting various sessions on different topic pertaining to research. ➤ Awareness programs on grants,IPR ➤ Have to coordinate with HODs to conduct R& D activities. ➤ Maintain the records of all publication and Minor/ Major research grants
20.	MHRD-IIC	Dr. K Lakshmi Sudha - President Dr. Rizwana- Vice-President Dr. Swati Rane- Convener	<ol style="list-style-type: none"> 1. Dr. Ashwin - Social media coordinator 2. Prof. Prachi Shahane- Innovation coordinator 3. Dr. Shubhangi Kharche- NIRF coordinator 4. Dr. Rupendra Nehete- IPR coordinator (KAPILA) 5. Prof. Madhuri Kulkarni- ARIIA coordinator 6. Dr. Kalyani- Pre Incubation cell 	<ul style="list-style-type: none"> ➤ ARIA, MHRD activities have to be coordinated. ➤ IIC activities should be planned/ conducted in consultation with all HoDs.

			7. Prof..Rizwana- IIIC coordinator 8. Prof. Hema- Parakh coordinator 9. Prof. Namrata-YUKTI coordinator	
21.	NSS, Swatch Bharat Abhiyan and Disaster Management Committee. Unnat Bharat/ Unnat Maharashtra Abhiyan/Skill India Mission/ Rotract/ DLLE	Principal, Chairperson : Dr. K Lakshmi Sudha – Principal SIES GST N.S.S. Programme Officer, Secretary: Prof. Mahesh Biradar- H&AS, Also Member- Stree Mukti SIES GST N.S.S Representative (Student): Mr. Abhishek Tiwari	1. Member: Samporna Siksha-Dr. Ram Bhise- H&AS 2. Member: Smile Foundation-Prof Seema Khan- H&AS 3. Member: Rotract -Prof Athang Joshi- H&AS 4. Member: Jalvardhini -Prof Lakshmi pavani-FE and Dr Kanthimathi- H&AS, Prof U.M. Paranjape, NGO jalvardhini Pratishthan 5. Member: Swami Vivekanand and NGO ---Dr Nehete- MECH 6. Prof Swapnil Wani ---Planning and execution 7. N.S.S. Student Leader (Male) Member: 8. Mr. Adarsh Sreenivasan- TE ECS 9. N.S.S. Student Leader (Female) Member: 10. Ms.Shivani Lalwani, TE IT 11. NSS University Representative: Prof N.M. Deshmukh 12. NSS Boys coordinator- Mr Yash Sharma, TE CE 13. DLLE: Dr. Ram Bhise 14. Rotract: Prof. Atang Joshi 15. Unnat Bharat: Prof.Mahesh Biradar	➤ Coordinating the NSS team of University and conduct activities accordingly. ➤ Help college in preparation and evaluation of disaster management plan. Look into structural safety of the college. Workout preparedness and mitigation and measures. Conduct disaster management mock drills. ➤ Conduction of programs as per University Guidelines. ➤ Extension Activities like Tree plantation and others. ➤ Swatch Bharat Abhiyan: Activities. ➤ Coordinate and Initiate process for Unnat Bharat/ Unnat Maharashtra Abhiyan/Skill India Mission as per the AICTE norms.
22.	PTM	Chairperson: Dr. K Lakshmi Sudha –Principal	Coordinator: Prof. Nita Patil- ECS Members: Department representatives	➤ Maintain the PTM reports of each department and coordinate with each department.

23.	Industry Institute Interaction Committee	Coordinator: Dr. Rizwana- CE	<ol style="list-style-type: none"> 1. Dr. Kaustubh Chavan- MECH 2. Prof. Kalpana.- IT 3. Dr. Swati Rane- EXTC 4. Prof. Hema Raut-ECS 5. Prof. Archana Arudkar- AIML 6. Prof. Kajal Sale- AIDS 7. Prof. Sunil-CE 8. Prof. Swapnil wani-IOT 9. Prof. Lakshmi Pavani-H&AS 	<ul style="list-style-type: none"> ➤ To evolve educational programmes which are consistent with the broad requirements of the industry and which can give rise to engineering personnel capable of coping-up with the accelerating pace of the technological development. ➤ To create adequate facilities of updating knowledge of professional engineers and technologists to meet growth and developmental needs of the industry. ➤ To identify continuing education opportunities, short-term programmes and training needs of the industry, which the institution can provide. ➤ To facilitate joint research work, consultancy involving faculty and students. ➤ Coordinate with Industry and establish the MoU. ➤ Facilitate the Internships.
24.	Website	Coordinator: Mr. Sunil Punjabi - CE	<ol style="list-style-type: none"> 1. Prof. Sujata K- CE 2. Prof. Sampada- IT 3. Prof. Vaishali M- EXTC 4. Prof. Rohini Gaikwad- AIDS 5. Prof. Sakib- MECH 6. Prof. Athang Joshi - H&AS 7. Prof. Sheetal Kadam-ECS 	<ul style="list-style-type: none"> ➤ Development of website. ➤ Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality. ➤ To update the information regularly on the college website, maintain activity reports along with photographs for all the events, share it with all the other faculty members. ➤ Develop data collection mechanism using IT tools. ➤ Social media publicity like uploading videos on you tube and website etc.
25.	Examination Committee & CAP	Coordinators: <ol style="list-style-type: none"> 1. Prof. Shubhangi Kadu- PPT- Coordinator 2. Prof. Madhuri - Asst. Prof/ ECS 3. Prof. Sampada- Internal test coordinator 	<ol style="list-style-type: none"> 1. Prof. Sandhya B- H&AS 2. Prof. Savita Lohiya- IT 3. Mr. Chandan Chaudhari - MECH 4. Prof. Priyanaka Kadam - EXTC 5. Prof. Monali Deshmukh – AIML 6. Prof. Pragati A-AIDS 7. Prof. Ujwala R/Prof. Sandhya A -CE 8. Prof. Jyoti Bhaviskar-CE/IOT 9. Prof. Purnima-ECS 	<ul style="list-style-type: none"> ➤ Responsible for conducting internal tests.

26.	Software /Hardware Development Committee	Coordinator Prof. Kalpana-IT	Member: Prof. Rasika-CE	<ul style="list-style-type: none"> ➤ To develop software for college/department ➤ Providing internships to students by involving them in software development.
27.	Admission Committee	Convener: Dr. K Lakshmi Sudha –Principal Coordinato: Prof. Pratibha Sharma Dr Ashwinkumar Chavan	All HODs & all faculty members.	<ul style="list-style-type: none"> ➤ Admission related documents and have to maintain the complete database of the admitted students branch wise with all the details.
28.	STTPs/ Workshops/SDP (Minimum six days) / Conference committee	Coordinators: Conference – Dr. Preeti Hemnani-EXTC STTP/FDP – Prof. Savita Lohiya L -IT SDP/Value Added Curses – Prof. Mrinal Khadse ISTE Coordinator- Dr.Sandhya Bharambhe In consultation with all HoDs	<ol style="list-style-type: none"> 1. Dr. Prashant A/ Prof. Sakib- MECH 2. Prof. Pranavi-EXTC 3. Prof. Sandhya Awate- CE 4. Dr. Kanthimathi - H&AS 	<ul style="list-style-type: none"> ➤ Monitoring the departments to conduct at least one STTP / workshops per semester. ➤ Conduction of IEEE/ Springer conference at least once in a year. ➤ Maintain the records for the same.
29.	Technical Committee and Professional chapter activities	Coordinator: Technical – Avishkar/Projects/ Hackathon- Prof. Prachi B. Profession Chapters – Prof. Biju B-EXTC	<ol style="list-style-type: none"> 1. Prof. Pratibha J- EXTC 2. Dr. Arathi – CE 3. Prof. Savita Lohiya- IT 4. Prof. Lakshmi Pavani- H&AS 5. Dr. Arundati Das-AIML 6. Prof. Madhuri- ECS 7. Prof. Prachi-IOT 8. All Professional body Incharges 	<ul style="list-style-type: none"> ➤ Facilitate students with necessary guidance and support to participate in national level events. ➤ Coordinate theSmart India Hackathon selections. ➤ Monitoring the quality of final year projects. ➤ Coordinating with department project coordinators. ➤ Encourage and guide the students for project competitions. ➤ Coordinate with EDC cell for encouraging students for innovative projects. ➤ Maintain the quality projects and coordinate with the project coordinators as per University guidelines. ➤ The technical committee coordinator has to coordinate with all the HODs and department

				<p>project coordinators for all the events.</p> <p>➤ Auditing should be done every year and send the annual audit report to the Principal.</p>
30.	Centre of Excellence - AI	<p>Convenor: Dr.K.Lakshmi sudha</p> <p>Coordinator: Dr. Arathi</p>	Dr. Kalyani Pampattiwar	<p>➤ Research in AI</p> <p>➤ Projects in AI</p> <p>➤ Projects in AI</p> <p>➤ SDP/FDP in AI</p>
31.	ISR Committee	<p>Coordinators:</p> <p>Dr. Ram Bhise - Asst. Prof/ H&AS</p> <p>Prof. Mrinal Khadse- Asst.Prof/ECS</p>	<p>Members/Trainers:</p> <ol style="list-style-type: none"> 1. Mr. Perumal- Electrician 2. Mr. Vinayak C Plumbing - Lab Asst/MECH 3. Ms. Preksha Rathod -Sewing and Tailoring 4. Mr. Vinod Nair- AC Mechanic 	<p>➤ Take responsibility of admissions in all the trade. Ensure publicity and implementation. Take regular feedback.</p> <p>➤ Periodically review the fulfillment of the objectives of the ISR activity from time to time. Take responsibility of arranging trainers and necessary certifications, if possible, for all the trades.</p>